



## TENANT FEES SCHEDULE

### FOR TENANCIES SIGNED PRIOR TO 1 JUNE 2019

#### TENANT ADMINISTRATION

- Findlay Property Administration fee: £180 (£150 + VAT) per tenant
- Contract Amendment: £72 (£60 + VAT)

#### TENANT CHECK OUT

Payment of the inventory check out at the end of the tenancy is the tenant's responsibility. The check in is paid by the Landlord.

- This fee ranges from £144 - £264 (£120 – £220 + VAT) depending on size of property

#### TENANT PENALTY CHARGES

- Late Payment / breach of tenancy letters - £30 (£25 + VAT) per letter
- Interest payable on arrears – 4% above the Bank of England base rate calculated daily from the due date until payment (including interest) is made in full
- Replacement of lost keys / security device – Key cutting / Locksmith costs + £30 (£25 + VAT) per item